

Facility Management Division

HO/FMD/Proc./RFQ/ATM Access./2024/351

June 13, 2024

**Subject: RFQ for Purchasing Receipt Paper for Hitachi CRM Machine of Prime Bank PLC.**

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for supplying ATM/CRM accessories for Hitachi CRM Machine of our Bank on the basis of following specifications and terms & conditions:

**Specifications:**

SL#	CRM Model Name	Items Name & Specification	Required Quantity	Unit Rate (Including VAT & Tax)	Total Amount (Including VAT & Tax)
01	Hitachi	CRM Consumer Receipt Paper Thermal Roll for Hitachi <b>Specifications:</b> <ol style="list-style-type: none"> <li>Inside diameter of paper roll core : 25.4±0.5 mm</li> <li>Outside diameter of paper roll core : 33.4±0.5 mm</li> <li>Outside diameter of paper roll : 193±20mm</li> <li>Paper roll width : 79.5±0.5mm</li> <li>Space between two black marks : 111.8 mm (Recommended)</li> <li>Length of the black mark : &gt; 22 mm</li> <li>Thickness of receipt paper : 0.065 mm (Recommended)</li> <li>Length of Paper : 540 m</li> <li>Reflection rate: 7 % or less, PCS Value: 0.9 or higher</li> <li>Printing gap : Printing gap between black mark and preprinting frame - less than ±0.5 mm</li> </ol>	600 Pcs		

**Terms & Conditions:**

1.	Sample of the item may be seen at Cards & ADC Business, Head Office, Prime Bank PLC., 152/3-B (1 <sup>st</sup> floor), Firoz Tower, Panthapath Road, Dhaka-1205 during office hours on or before June 24, 2024; <b>Contact Person:</b> Mr. H M Moniruzzaman Munna, Officer, Cell : 01750175170.
2.	The tender must be submitted using the company Letter Head Pad <b>(along with 01 (one) unit Thermal Paper Roll sample)</b> and dropped in the tender box kept at Prime Bank PLC., Head Office, Central Dispatch (Ground Floor), Prime Tower (10 <sup>th</sup> Floor), Plot No.35 & 08, Airport Road, Nikunja - 2, Khilkhet C/A, Dhaka-1229 on <b>June 25, 2024 before 03.00 pm</b> . The dropped tenders will be opened by the Bank's Tender Committee on same day at 03:30 pm.
3.	All items to be delivered to Prime Bank PLC., Card & ADC Business, Head Office, Firoz Tower, 152/3-B, Green Road, Panthapath, Dhaka-1205 at your own cost and responsibility. <b>Delivery may be made two or three phase.</b>

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4.	The Bank reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever. Further, Bank shall not be under any obligation to accept the lowest quotation.
5.	The price shall include VAT & TAX and all charges. Bank will deduct VAT & AIT as per Govt. Rules.
6.	Payment will be made based on the delivery of item duly signed on challan by respective officer of the receiving department/division.
7.	Bidder must submit photocopy of following documents along with the RFQ:
a.	Up-to-date Valid Trade License.
b.	Certificate of Incorporation in case of Limited Company.
c.	Valid TIN Certificate.
d.	VAT Registration Certificate.
e.	Bank Solvency Certificate.
f.	Experience Certificate/Work Order.
g.	Client list.

For details information, you may communicate over phone to Mr. H M Moniruzzaman Munna, Officer,  
Cell : 01750175170

Thanking you.



Kazi Sohel Masud  
AVP & Unit Head  
Procurement - FMD